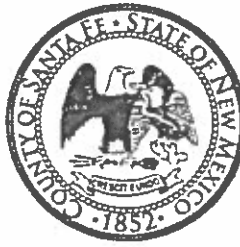


Henry P. Roybal
Commissioner, District 1

Miguel M. Chavez
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

Date: June 14, 2016

To: Board of County Commissioners

From: Maria Lohmann, Open Space and Trails Planner
Tony Flores, Deputy County Manager

Via: Robert Griego, Planning Manager
Penny Ellis Green, Growth Management Director
Katherine Miller, County Manager

Re: **APPOINTMENT OF MEMBER TO THE COUNTY OPEN LANDS, TRAILS,
AND PARKS ADVISORY COMMITTEE (COLTPAC)**

BACKGROUND AND SUMMARY:

Resolution 2011-4 provides that, "members of COLTPAC shall be appointed by the Board of County Commission (BCC) based on letters of interest, qualifications, county-wide representation, and advice from Open Space and Trails Program staff. Members should be of diverse backgrounds, representative of the varied users of Santa Fe County open space, trails, and parks. Desirable expertise among the membership of the Committee includes experience on matters such as conservation, restoration, natural and cultural resources, community interests, education, trails planning and construction, hydrology, agriculture, wildlife, water, management and stewardship, public administration, and finance."

At the April 26, 2016, BCC meeting, the BCC appointed Mr. Garrett VeneKlasen to be the District 2 COLTPAC member. Subsequent to the appointment, Mr. VeneKlasen submitted a letter of resignation from COLTPAC.

Based upon the resignation, staff conducted a search for potential applicants to recommend to the BCC for appointment for the District 2 position. As a result of this search, staff received a letter of interest and resume from Ms. Susan A. Murphy.

RECOMMENDATION:

Based upon the criteria as set forth in Resolution 2011-4, staff is recommending that Ms. Susan A. Murphy be appointed as the District 2 COLTPAC member.

EXHIBITS:

A – Resolution 2011-4

B – Letter of Interest and Resume from Ms. Susan A. Murphy

RESOLUTION #2011-4

Correcting:

RESOLUTION 2010-239

A RESOLUTION RESCINDING RESOLUTIONS NOS. 1998-105, 1998-132, 2000-14, 2001-01, AND 2001-46 AND CREATING THE COUNTY OPEN LANDS, TRAILS, AND PARKS ADVISORY COMMITTEE (COLTPAC).

WHEREAS, the Board of County Commissioners (BCC) seeks to advance efforts county-wide to acquire, protect, manage, and restore open lands and important cultural and historical landscapes, and to promote construction and maintenance of trails and parks for the benefit and use of County residents and visitors, and to build awareness of the importance of land conservation and restoration, through education and land stewardship, and

WHEREAS, the County Open Land and Trails Planning Advisory Committee (COLTPAC) was first established in 1998 to assist in implementing the County's Wildlife, Trails, and Historic Places Program, and

WHEREAS, since that time the Program has matured and is now the Open Space and Trails Program and functions within the Community Services Department and the goals of the committee have changed, and

WHEREAS, the BCC desires to establish a Committee to accomplish these goals,

NOW, THEREFORE, THE BOARD OF COUNTY COMMISSIONERS HEREBY RESCINDS RESOLUTIONS NO. 1998-105, 1998-132, 2000-14, 2001-01, and 2001-46, AND PROCLAIMS AS FOLLOWS:

1. The BCC hereby establishes the County Open Lands, Trails, and Parks Advisory Committee, "COLTPAC" (the Committee).
2. The purpose of the Committee is to advise the BCC, acting through and with the assistance of the Open Space and Trails Program staff, on matters related to open space, trails, and parks.
3. The duties and responsibilities of the Committee are:
 - a. to evaluate applications by property owners and to recommend to the BCC property to be acquired for open space, trails, and parks;
 - b. to advise on the funding for the Open Space and Trails Program;
 - c. to assist in updating and reviewing the Open Space and Trails Plan, adopted by Resolution No. 2000-60, as necessary;
 - d. to examine and make changes to the criteria for property selection when necessary;
 - e. to establish volunteer subcommittees to address specific concerns for open space and trails and parks, and;
 - f. to work with County staff to provide public outreach.

EXHIBIT

"A"

tabbies

SEC CLERK RECORD 01/31/2011

4. Members of the Committee shall be appointed by the BCC based on letters of interest, qualifications, county-wide representation, and advice from Open Space and Trails Program staff. Members should be of diverse backgrounds, representative of the varied users of Santa Fe County open space, trails, and parks. Desirable expertise among the membership of the Committee includes experience on matters such as conservation, restoration, natural and cultural resources, community interests, education, trails planning and construction, hydrology, agriculture, wildlife, water, management and stewardship, public administration, and finance.
5. The Committee shall be made up of nine (9) members appointed by the BCC. Of the initial appointments, five (5) shall serve for a two-year term, and four (4) shall serve for a three-year term. Subsequent terms shall be for three years. Members shall serve for no more than two (2) consecutive terms, including those members who compose the existing committee and whose terms expire on December 31, 2010. Those existing members whose terms expire on December 31, 2010 and who have only served for one term are eligible to serve one more term of two (2) years. The chairperson shall serve for a two-year term and shall be selected by majority vote of the members of the Committee. The BCC shall make an appointment to fill any vacancy of an unexpired term. Members may be removed by the BCC with or without cause.
6. All Committee members shall reside within Santa Fe County. One member shall be appointed by each Commissioner from residents of their Commission District; the remaining members shall be at-large and may reside in any area of the County and be nominated by any Commissioner. Notwithstanding the geographic distribution of the members, all members shall be charged with representing the best interests of the County as a whole.
7. The Committee shall meet as often as necessary to carry out its work, but not less than quarterly. The meetings of the Committee shall be held in the Commission Chambers and such other locations as may be conducive to visible and publicly accessible meetings. Meetings shall be held in accordance with the then current Open Meetings Act Resolution of the Board of County Commissioners of Santa Fe County, as well as the then current Resolution Establishing Rules of Order for Meetings of the Board of County Commissioners of Santa Fe County and for Certain Specified Committees.
8. The County should allocate a sufficient budget to ensure advertising in accordance with the County's Open Meetings Act Resolution. However, the terms of this Resolution are contingent upon sufficient appropriations and authorizations being made. If sufficient appropriations and authorizations are not made or given by the County, the Committee shall cease operation until such time as funding allows for compliance with publication and noticing requirements.
9. All matters coming before the Committee shall be resolved by majority vote of the quorum.
10. The County Manager shall appoint a member of the County Open Space and Trails Program staff to serve as liaison to the Committee. The liaison shall be responsible for stenographic services during meetings. The liaison shall ensure that packets are prepared

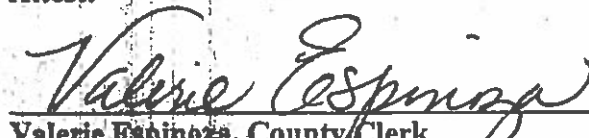
for Committee members prior to each meeting, and that notices and agendas are created and posted in accordance with the County's Open Meetings Act Resolution.

PASSED, APPROVED, SIGNED AND ADOPTED THIS 25 DAY OF Jan, 2011 BY THE BOARD OF COUNTY COMMISSIONERS.

THE BOARD OF COUNTY COMMISSIONERS OF
SANTA FE COUNTY


Harry Montoya, Chairman

Attest:


Valerie Espinoza, County Clerk



Approved as to form:



Stephen C. Ross, County Attorney



COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss

BCC RESOLUTIONS
PAGES: 3

I Hereby Certify That This Instrument Was Filed for
Record On The 31ST Day Of January, 2011 at 02:23:20 PM
And Was Duly Recorded as Instrument # 1625399
Of The Records Of Santa Fe County

Deputy  Witness My Hand And Seal Of Office
Valerie Espinoza
County Clerk, Santa Fe, NM

SFC CLERK RECORDED/31/2011

Ms. Maria Lohmann
Senior Planner—Open Space and Trails
Santa Fe County Planning Division
102 Grant Ave, Santa Fe NM 87504

May 11, 2016

Dear Ms. Lohmann,

I am writing to express interest in contributing to the COLTPAC open space and trails in Santa Fe County. While I am new to volunteering, I have a long history of organizing events and building businesses.

Attached is a work history page although I retired three years ago, and a background page that will provide more information relevant to COLTPACs efforts.

I look forward to hearing from you.

Sincerely,



39 Via Pampa, Santa Fe, NM 87506
Email suemurphy505@comcast.net
Phone 505-989-1135 Cell 917)544-3816



SUSAN A MURPHY

39 Via Pampa
Santa Fe NM 87506

suemurphy505@comcast.net

Home (505) 989-1135

SUMMARY

Senior executive with proven track record in start-up and business expansion of financial services products. Managed and developed a limited services trust company specializing in asset management of commingled funds, broadened the Managed Accounts division to include multi-portfolios from the breadth of internal managers and reorganized the money market mutual funds division. Successful history of business reengineering, operations, and defining target markets. Demonstrated ability to increase profits and grow assets in a variety of asset management business lines - retail and institutional.

BUSINESS HISTORY - RETIRED

RAYMOND JAMES & ASSOC 2012 – 2013
Managing Director

MORGAN KEEGAN & CO. 2005 - 2012
Managing Director, Fixed Income Capital Markets

PIMCO ADVISORS CD DISTRIBUTORS LLC 2003 – 2005
Director of Institutional Marketing/Senior Vice President

PIMCO ADVISORS/OPPENHEIMER CAPITAL 1989 - 2001
President/CEO – Oppenheimer Capital Trust Company
COO - PIMCO Advisory Services
President Quest Cash Management Services

Business Reengineering/Defined Marketing Strategy: Trust Company
Defined target market and investment portfolios, selected Board of Directors and staff.

Product Expansion Initiatives: Managed accounts (WRAP) and variable annuity
Expanded single manager focus to corporate-wide platform for growth in all cycles.

Restructured legal entities for higher profitability: joint venture investment management firm and money market funds

ALLIANCE CAPITAL, New York 1984 – 1989
Senior Vice President

Institutional sales: Cash Management Division– money market mutual funds. Product Development: Brokered CDs, and cash management account, consolidated statements

CALIFORNIA FIRST BANK (now UNION BANK OF CALIFORNIA) 1969 – 1984
Investment Officer / Fixed Income Portfolio Manager
Selected individual bond issues for the Trust Departments client accounts and managed the Short Term Investment Fund. Created the banks Discount Brokerage division.

Banking and Securities Operations
Gained background in retail banking activities including check processing and data collection. Clerical securities positions included trust securities operations, common trust fund accounting, equity trading.

